

METHOD OF PAYMENT IN EURO

- By wire transfer (no personal checks are accepted) addressed to our company, bank charges payable by client
BANK DETAILS: ALPHA BANK S.A., 106 VOULIAGMENIS AVE., ELLINIKO BRANCH, 16777, ATHENS
ALPHA BANK S.A.
ATHENS BRANCH: 106, VOULIAGMENIS AVE., ELLINIKO
IBAN: GR2301401540154002320014069
BIC: CRBAGRAA
BENEFICIARY: G.T. TAILORED GREECE MON.IKE
- By Credit Card (Necessary details: card type & number, expiry date, cardholder's name, full address & acceptance signature on authorization form fax)

PAYMENT POLICY

- Upon confirmation a deposit of 25% of the total amount requested
- Settlement 21 days before client's arrival
- For bookings made less than 21 days – full payment is required upon confirmation

CANCELATION POLICY - ATHENS & THESSALONIKI CITY HOTELS

Rooms

- For standard rooms up to 48 hrs before arrival – no cancellation fees will apply
- For Suites up to 72 hrs before arrival – no cancellation fees will apply

Land Arrangements

- 15 days before arrival – no cancellation fees will apply
- 14-7 days before arrival – 50% cancellation fees will apply
- 7-0 days before arrival – full cancellation fees will apply

CANCELATION POLICY – ISLANDS

- Till 21 days before guests arrival – no cancellation fees are charged (*except air/ferry issued tickets, charters)
- Between 20-15 days, 50% cancellation fees will apply
- Between 14-01 days, 100% cancellation fees will apply

Full Cancellation fees apply at any time for issued Air/Ferry Tickets and Charters Helicopters/Yachts and Villa Rentals

CONFIRMATION PROCEDURE

- Please note that upon confirmation of services we send you the invoice including analytical pricing. Along with the invoice we send you the credit card authorization form (also on the last page of this method). After receiving the payment with either ways mentioned above in the method of payment, we send you the services voucher with all the contact details.
- **In case you haven't received services voucher from TAILORED GREECE with contact details, please note that the services are not confirmed.**

NOTES FOR YOUR CLIENTS CONVENIENCE

- If clients have booked a car (taxi or limo) for their transfer or tour please note that its luggage compartment can fit up to 2 American type suitcases. In case your clients are carrying more suitcases they should inform us accordingly in order to quote new transfer rate including coach (not taxi).
- For 3 persons airport arrival or departure transfer we book mini bus
- In case clients are disabled or face movement problems please advise accordingly, as unfortunately a lot of the sites visited in Greece are not equipped with means to help people with movement problems and also the tours should be booked for more hours since there is a comprehensive delay to the standard timings of the tours.
- Most hotels check in time is 14.00 hrs or 15.00 hrs (depending on the chosen hotel) and check out time 12.00 hrs. Early check in or Late checkout cannot be guaranteed.
- In case of purchased air tickets through our office for local itineraries please note that the baggage allowance is 1 piece of baggage up to 20 kilos + 1 carry-on baggage up to 8 kilos and with maximum dimensions 55cm x 40cm x 23cm for Economy Class Tickets
- Greek Commercial Ports don't have porters. Passengers have to carry their own luggage